

Multi-Step Invitation for Bid (MS-IFB)
RESOLICITING FOR CODING AND DATA ENTRY SERVICES
MDH/OPASS #20-18679/eMMA Project ID# BPM019316
Questions and Answers (Q&A)- Part 4
Issued: May 22, 2020

Questions	Answers
1. As noted under section 5.2.1 C – “Work location no greater than 250 road miles from MDH Headquarters in Baltimore”. Does this stipulation include ALL work such as data entry? Our initial plan was to pick up/deliver documents to MDH from our local facility so documents are always within 250 miles of Baltimore, but actual keying of the data would take place at other secure locations in the US. If the personnel performing data entry are required to be within 250 miles of MDH, it would exclude many vendors.	1. See Addendum <u>6</u>
2. In Q/A 4. The response is “All formats are CSV type files based on the Specifications provided by MDH in Appendix 4.” CSV is a different format than the .TXT format requested in the solicitation (See “2.3.6 Input data from MDH source Documents to .txt file format files and transmit files to MDH in accordance with requirement 2.3.21,” as well as other references to .txt)	2. All test files shall be encoded to the Specifications listed in Appendix 4 the files shall be saved as .txt files.
3. Please clarify that the test files and the deliverables under the contract will be submitted as .txt.	3. All test files shall be encoded to the Specifications listed in Appendix 4 the files shall be saved as .txt files.
4. For the CMS 1500 and UB04 data samples, is it the States expectation for this data to be transferred onto excel spreadsheets with column headings matching the fields on the sample data files?	4. All test files shall be encoded to the Specifications listed in Appendix 4 the files shall be saved as .txt files.
5. Should the sample data CMS 1500 and UB04 forms be re-saved along with the spreadsheets onto the flash drives for submission?	5. No

6. Will I need to schedule a drop off appointment with you to deliver the flash drives?

6. No, Offeror's are to follow delivery instructions in this solicitation.